New Jersey State Youth Orchestra
P.O. Box 642, Red Bank, NJ 07701

Constitution and Bylaws

of the

New Jersey State Youth Orchestra

Constitution

Article I: Name

The name of this non-profit organization shall be the New Jersey State Youth Orchestra (NJSYO).

Article II: Purpose

The New Jersey State Youth Orchestra (NJSYO) was formed to:

1. Promote orchestral education and provide performance opportunities to local youth through rehearsal, outreach, and concert programs in Monmouth County and surrounding areas.

2. Sponsor, support, and sustain the NJSYO through fundraising activities congruous with the high ideals of the NJSYO and through effective use of publicity media.

3. Complete all things deemed proper and legal in furthering musical advantages for residents of Monmouth County and surrounding areas.

Article III: Membership

All parents/legal guardians of current students shall be considered members and any other person who is in support of continued operation of the NJSYO, may become a member.

Bylaws for the New Jersey State Youth Orchestra (NJSYO)

Section I, Board of Trustees: The implementation of this organization as spelled out in Article II of the Constitution shall be handled by an elected Board of Trustees. The number of members on the Board of Trustees shall be as many as deemed necessary for conducting business of the organization but shall at no time exceed twenty members.

Elections will be held annually (See Section IV). Members of the Board shall be elected for a term of one year. If a Board member resigns, or fails to attend three or more consecutive board meetings, the remaining Board members may appoint a replacement to complete the term. If the number of Board members falls below ten (10) members between elections, the remaining Board members may appoint one or more members to serve until the next annual election. A Board member may be removed by the affirmative vote of two-thirds of a quorum of the Board of Trustees.

Section II, Executive Committee: The business, property, and affairs of this organization shall be managed and controlled by the Executive Committee. The Executive Committee shall include the President, Vice-President, Secretary, and Treasurer. Its purpose shall be to expeditiously handle all contract matters directly related to the functioning of the NJSYO as a performing group, i.e., the purchase and/or rental of music, the hiring/firing of conductors and coaches, the hiring of soloists and supplemental musicians, the rental of facilities and printing of tickets, and any other matter pertinent to the organization.

Section III, Officers: The officers of the Board shall be the President, Vice-President, Secretary, and Treasurer. Officers may serve no more than four consecutive terms (4 years) in the same position. All officers must have the status of active members of the Board. The Board of Trustees shall choose the following officers whose terms of office shall be one year or until their successors shall be elected and qualified:

President – shall preside at all meetings of the Board of Trustees and the Executive Committee and direct the affairs of the organization according to the wishes of the Board of Trustees.

Vice-President – shall represent the general membership and assist the President; in the President's absence or inability to serve, the Vice-President shall exercise the power and privileges of the President.

Secretary – shall attend all Board of Trustees meetings and record and circulate minutes. The Secretary shall also notify Board members of meetings, assist the President to prepare meeting agendas, and carry out the correspondence of the organization.

Treasurer – shall have charge of all money of the organization. Money received shall be deposited to the credit of the organization in a bank designated by the Executive Committee. Money shall be paid out on order of the Executive Committee and accurate records shall be kept so all receipts and disbursements can be accounted for. The Treasurer and/or another Executive Committee member

(chosen by the Board of Trustees) shall sign all checks and authorize all electronic payments. The Treasurer shall also preserve the records, books and papers of the organization.

A member of the Executive Board may be relieved of their position before the end of their term by the affirmative vote of two-thirds of a quorum of the Board of Trustees. The Board may then appoint a replacement to complete the term and serve until the next annual election.

Section IV, Meetings and Elections: There shall be an annual meeting of all members during the Month of September. Trustees needed to complete the Board shall be elected at the annual meeting. Meeting attendance shall be in person only. Members may vote by proxy by designating the Secretary to vote on their behalf. Proxy voting may be specified during annual season registration. Otherwise, votes must be in person with a paper ballot or via electronic form. Electronic form voting must occur during the meeting. Proxies are valid only for this annual meeting and cannot be used for any other meetings.

Within 2 weeks following the annual meeting, the President shall call a meeting of the Board of Trustees, at which time the Board will choose officers as described in Section III.

The Board of Trustees shall meet as often as necessary at the call of the President, preferably monthly, but no less than four times a year during the season. The Executive Committee shall meet as often as necessary at the call of the President. In both cases meeting attendance and voting shall be in person, but electronic attendance and voting at a meeting may be permitted at the discretion of the Executive Committee.

Section V, Committees: The Board of Trustees may appoint as many committees and committee chairpersons as deemed necessary to carry out the work of the organization. Committee members may be invited to Board of Trustees meetings but are not eligible to vote ex officio.

Section VI, Quorum: A quorum at Board meetings shall be a majority of the Board of Trustees. A quorum at the annual membership meeting shall consist of all members present at the meeting and those who have designated the Secretary to vote for them by proxy.

Section VII, Amendments: These bylaws may be changed, amended or repealed by the affirmative vote of two-thirds of a quorum of the Board of Trustees.

Adopted by the NJSYO Board of Trustees

October 22, 2025